

**MINUTES**  
**PERSONNEL/AUDIT COMMITTEE MEETING**  
**FIRE AND POLICE PENSION FUND, SAN ANTONIO**  
**TUESDAY, JUNE 30, 2015**  
**PENSION OFFICE – 10:30 A.M. OR UPON COMPLETION OF THE**  
**DISABILITY COMMITTEE MEETING**

**ROLL CALL:** Mr. Griffin called the meeting to order at 10:33 a.m.

**COMMITTEE  
MEMBERS**

**PRESENT:** Harry Griffin, Retired Police Representative; Jim Smith, Active Police Representative; J.T. Trevino, Active Fire Representative.

**COMMITTEE  
MEMBERS  
ABSENT:**

**APPROVAL OF MINUTES**

Mr. Smith moved to approve the May 19, 2015 minutes of the Personnel Committee. The motion carried unanimously.

**ONLINE RETIREE CHECK RECEIPTS**

The Committee along with Staff discussed switching to an electronic system allowing members to view/receive their check receipts, instead of them being mailed as the current process. Mr. Gremmer reported he had received two proposals, one from TechSimplified and another from PensionGold WebMember Services. He reported that the TechSimplified proposal had a one-time setup fee of \$2,500.00 and \$1,000.00 a year for this service. PensionGold WebMember Services has a setup fee of \$8500.00 and a yearly fee of \$12,620.00. He noted that the PensionGold system would also allow members to go online and also conduct address changes and or updates to their information.

After much discussion regarding both proposals, Mr. Smith made a motion to recommend PensionGold WebMember Services to the full board for approval. The motion carried unanimously.

**COSA ADMINISTRATIVE SERVICES CONTRACT RENEWAL**

Mr. Schott provided the Committee with a copy of the City of San Antonio's Administrative Services Contract. He stated in the past, this was a 2-year contract with 2-year extensions; however, it is now a 5-year contract with two 5-year extensions. Mr. Schott reviewed the contract along with the Committee and noted though some changes were minor, some of the language pertaining to insurance for employees and what the Fund is currently paying the City for are unclear. After much discussion, the Committee

requested that Erik Dahler, General Counsel clarify some of the language in the contract and bring it back to the Committee for review.

There was no further business.

**ADJOURNMENT:** The Committee adjourned at 11:50 a.m.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2015.

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Harry Griffin, Personnel/Audit Committee Chairman